

BOULDER COUNTY FIREFIGHTERS ASSOCIATION
CONSTITUTION – *AMENDED 8/2/12*

ARTICLE ONE: TITLE AND PURPOSE OF ORGANIZATION

Section 1. This organization shall be known as the Boulder County Firefighters Association.

Section 2. Its purpose shall be:

- A. To serve as a public spokesman on issues of concern related to emergency response in Boulder County.
- B. To promote and implement shared training opportunities in Boulder County.
- C. To serve as a *clearinghouse* for information and resources relating to emergency services.
- D. To promote and support inter-organizational cooperation among member organizations.
- E. To develop and promote utilization of the Boulder Regional Fire Training Center.

ARTICLE TWO: OFFICERS

Section 1. The officers of this organization shall be a Chair, Vice-Chair and Secretary-Treasurer.

ARTICLE THREE: ELECTION OF OFFICERS

Section 1. Officers shall be elected from among active personnel from the Boulder County Firefighters Association member organizations.

Section 2. Nomination for Chair, Vice-Chair and Secretary-Treasurer shall be made from the floor and shall take place at the October meeting. At the *December* meeting, the floor will remain open for any further nominations, or when no further nominations are tendered, the presiding officer shall declare the nominations closed.

Section 3. Election for Chair, Vice-Chair and Secretary-Treasurer shall be held during the *December* meeting.

Section 4. Voting shall be by secret ballot. Each office shall be voted separately. Chair shall be elected first. Unsuccessful candidates shall be eligible for another position.

Section 5. Term of office shall be one year.

Section 6. Any vacancy in the office of Vice-Chair or Secretary-Treasurer shall be filled by nominations from the floor at the next scheduled meeting with election at the following meeting.

Section 7. Each member organization shall be entitled to one vote.

Section 8. Officers so elected shall be installed at the *February* meeting.

Section 9. No officer shall hold more than one office at a time.

ARTICLE FOUR: DUTIES OF OFFICERS

Section 1. The Chair shall preside at meetings, announce the date, place and time of all meetings.

Section 2. Vice-Chair

A. Shall preside at meetings in the absence of the Chair.

~~B. Shall serve as a member of the training center board.~~

C. Shall succeed the Chair in case of vacancy.

Section 3. Secretary-Treasurer

A. Shall keep and distribute to member organizations minutes of all regular and special meetings, and shall archive the records of the organization ~~at the training center.~~

B. Shall receive and record all monies on behalf of the organization, and pay bills approved by the membership.

C. Shall notify the membership of all meetings.

D. Shall maintain all attendance records.

E. Shall present a yearly report of financial transactions at the *April* meeting ~~along with a proposed membership fee for the following year.~~

ARTICLE FIVE: COMMITTEES

Section 1. The committee *Chairs* shall be appointed by the *BCFFA* Chair ~~for two year terms, with half of each committed appointed in any one year.~~

- Section 2. ~~Vacancies~~ in committee ~~Chairs~~ shall be filled by the ~~BCFFA~~ Chair ~~for the unexpired term of the person being replaced.~~
- Section 3. Committees shall include, but not be limited to:
- A. EMS
 - B. Training
 - C. Planning and referrals
 - D. By-laws.

ARTICLE SIX: MEETINGS – QUORUM

- Section 1. Regular meetings shall be held on the first Thursday of each ~~even~~ month ~~except December.~~
- Section 2. Member organizations shall be notified at least two weeks in advance of any changes in the regular meeting schedule or location.
- Section 3. Representatives of any five voting member organizations shall constitute a quorum. ~~the voting member organizations.~~

ARTICLE SEVEN: MEMBERSHIP

- Section 1. Full Membership. Full voting membership shall be open to any emergency service organization upon payment of yearly dues. Organization is defined as incorporated agency or governmental jurisdiction.
- Section 2. Each full member organization shall be entitled to one vote.
- Section 3. Associate Membership. Non-voting associate membership shall be open to any organization, corporation or business firm with emergency service concerns upon payment of yearly associate member dues.
- Section 4. Membership fees, both full and associate, shall be proposed by the Secretary-Treasurer at the ~~December~~ meeting. The amount of fees shall be established by vote at the regularly scheduled ~~February~~ meeting, and payable by the ~~April~~ meeting.

ARTICLE EIGHT: OBLIGATING THE ORGANIZATION

- Section 1. No member shall obligate this organization financially or otherwise unless authorized to do so by the membership.

ARTICLE NINE: IMPEACHMENT

- Section 1. Any duly elected or appointed officer may be impeached by a majority vote at a meeting at which a quorum responds.
- Section 2. Impeachment proceedings must be presented at one meeting and acted upon at the next meeting.

ARTICLE TEN: RULES

- Section 1. In lieu of other rules, Robert's Rules of Order shall prevail at all meetings.

ARTICLE ELEVEN: AMENDMENTS

- Section 1. Any amendments, additions, or corrections to the Constitution shall be introduced at a meeting and tabled until the following meeting for action, whereupon a majority vote of the VOTING membership PRESENT shall be required to adopt.
- Section 2. The Secretary-Treasurer shall notify in writing all member organizations of any proposed changes at least two weeks before the meeting for action.
- Section 3. By-laws shall be reviewed annually.